

TO: James L. App, City Manager

FROM: Doug Monn, Interim Public Works Director

SUBJECT: Award of Contract for Americans with Disabilities Act Assessment

DATE: September 20, 2005

NEEDS: For the City Council to consider awarding a contract to National Access Consultants to assess City facilities/programs and providing a transition plan to achieve compliance with the intent of the Americans with Disabilities Act.

FACTS:

1. Proposals for the assessment of City facilities and programs for compliance with the ADA were received on February 25, 2005.
2. Five (5) proposals were received and reviewed by staff and the Council Ad Hoc Committee. Two (2) companies were invited to make presentations to the Ad Hoc Committee in July 2005.
3. Based on the presentations, it was the consensus of the Ad Hoc Committee that the City should offer a contract to National Access Consultants of Thousand Oaks, California in the amount of \$134,262.00.
4. The City Council included \$125,000.00 in the Fiscal Year 2005/2006 budget to cover the cost of retaining a firm to assess City facilities/programs and provide a transition plan; however, the cost of the proposal exceeds the budget amount by \$9,262.00.

**ANALYSIS
AND**

CONCLUSION: The Americans with Disabilities Act was adopted in 1990. In 1995, amendments to the ADA established that Government Agencies should assess their facilities/programs and adopt a transition plan to achieve compliance with the intent of the ADA. Award of a contract to National Access Consultants will provide the necessary assessment and result in the creation of a transition plan to achieve compliance with the intent of the ADA.

POLICY

REFERENCE: The Americans With Disabilities Act

Fiscal

Impact: The Fiscal Year 05/06 budget included a General Fund appropriation of \$125,000.00, to cover the cost of an ADA assessment and creation of a transition plan. The fee associated with the proposal from National Access Consultants is \$134,262.00, which will require a supplemental allocation of \$9,300.00. It is proposed that the source of the funds for the supplemental budget allocation be taken from the General Emergency & Contingency Fund.

OPTIONS:

- a. Approve Resolution No. 05-xx authorizing the City Manager to enter into a contract with National Access Consultants in the amount of \$134,262 for assessment of city facilities/programs, create a transition plan to achieve compliance with the intent of the Americans with Disabilities Act, and appropriating an additional \$9,300 to cover the full cost of the contract.
- b. Amend, modify, or reject the above option.

RESOLUTION NO. 05-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
APPROPRIATING ADDITIONAL FUNDS FOR AND AWARDING A CONTRACT FOR THE
ASSESSMENT OF CITY FACILITIES/PROGRAMS AND CREATION A TRANSITION PLAN
TO ACHIEVE COMPLIANCE WITH THE INTENT OF THE
AMERICANS WITH DISABILITIES ACT

WHEREAS, City Council has determined in the best interest of the citizens of Paso Robles to conduct an assessment of its facilities and programs for compliance with the intent of the Americans with Disabilities Act; and

WHEREAS, a Request for Proposals was issued for assessment services associated with establishing a transition plan to achieve compliance with the intent of the Americans with Disabilities Act; and

WHEREAS, the City Council Ad Hoc Committee has recommended National Access Consultants be retained to provide this assessment at a cost of \$134,262.; and

WHEREAS, the fiscal year 2005/2006 budget only provides \$125,000 to offset the cost of the assessment.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of Paso Robles does hereby award the contract for the assessment of city facilities and programs for compliance with the intent of the Americans with Disabilities Act to National Access Consultants in the amount of \$134,262.

SECTION 2. The City Council of the City of El Paso de Robles does hereby authorize and direct the City Manager to execute an agreement with National Access Consultants for the assessment of City facilities and programs for compliance with the intent of the Americans with Disabilities Act.

SECTION 3. The City Council of the City of El Paso de Robles does hereby allocate \$9,300 from the General Emergency & Contingency Fund to Budget Account 100.310.5224.776 to cover the cost of the assessment.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 20th day of September 2005 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk

